

**Superintendent**  
Surrey Public Schools

**Surrey Public School is hiring an Interim One-Year Superintendent for the 2025-2026 School Year**

**Job Title:** School Superintendent

**Location:** Surrey Public School District / Surrey, ND

**Reports To:** Surrey School Board of Education

**Employment Type:** Interim One-Year Full-Time Contract, with the possibility to extend to a regular contract at the end of one year.

**Position Overview**

The Superintendent serves as the chief executive officer of the district, responsible for strategic leadership, operational excellence, and fostering a culture of academic achievement. The ideal candidate will be an experienced educational leader with a proven record of improving student outcomes, building strong community relationships, and managing district resources effectively.

**Key Responsibilities**

- Provide visionary leadership to ensure all students achieve academic success.
- Develop and implement strategic plans aligned with the district's mission and goals.
- Serve as the primary advisor to the Surrey School Board of Education on policy, planning, and educational initiatives.
- Manage the district's budget, personnel, and resources to ensure fiscal responsibility.
- Oversee the recruitment, development, and evaluation of staff, fostering a culture of excellence and accountability.
- Engage families, community members, and local organizations in support of student learning and well-being.
- Ensure compliance with federal, state, and local policies, laws, and regulations.

**Qualifications**

- Master's degree in Education, Educational Leadership, or related field.
- Valid Superintendent certification/license as required by the state.
- Demonstrated experience in curriculum development, fiscal management, and personnel administration.
- Strong interpersonal, communication, and decision-making skills.
- Commitment to diversity, equity, and inclusion.

**Salary & Benefits**

- Competitive salary commensurate with experience.
- 4-day school week student calendar.
- Both sides of TFFR are paid by the school district.
- Single health plan or \$2000 payout.

## **Application Process**

Interested candidates should submit:

- Letter of interest
- Current résumé
- Copies of relevant certifications/licenses
- Unofficial copies of college transcripts
- Letters of Recommendation (minimum of three professional letters of recommendation)

## **Send application materials to:**

Tarra Hysjulien

Surrey Elementary Principal

tarra.hysjulien@k12.nd.us

200 2<sup>nd</sup> St SE / Surrey, ND 58785

**Application Deadline:** August 15<sup>th</sup>, 2025 or until filled

## **Equal Opportunity Employer**

Surrey Public School District is committed to fostering an inclusive and diverse workforce. All qualified applicants will receive consideration without regard to race, color, religion, sex, national origin, age, disability, or veteran status.

Applicants are eligible for Veterans' Preference and the District is an Equal Opportunity Employer.

1. An applicant claiming veterans' preference shall provide a copy of report of separation DD-214.
2. An applicant claiming disabled veterans' preference shall provide a copy of report of separation DD-214 and a letter less than one year old from the veterans' administration indicating the veteran's disability status.
3. An applicant claiming veterans' preference as an eligible spouse of a deceased veteran shall provide a copy of the marriage certificate, the veteran's report of separation DD-214, and the veteran's death certificate.
4. An applicant claiming disabled veterans' preference as an eligible spouse of a disabled veteran shall provide a copy of the marriage certificate, the veteran's report of separation DD-214, and a letter less than one year old from the veterans' administration indicating the veteran's disability status.